

**GUIDELINES FOR IMPLEMENTATION OF
STUDENTS DRESS ETHICS
ISLAMIC SCIENCE UNIVERSITY OF MALAYSIA**

1. BACKGROUND

- 1.1 These students dress ethics are made and resolved in accordance with the act 27, Rules of Islamic Science University of Malaysia (Students' Discipline) 2009, as Vice Chancellor's written instructions.
- 1.2 These students dress ethics are dressing and appearance regulation for the students at Islamic Science University of Malaysia (USIM). These regulations aim at USIM good name maintenance that reflect Islamic image in accordance with USIM actual expectation as a higher learning Islamic institute.
- 1.3 The provisions introduced for students dress ethics are expected to improve on USIM students characters and personalities. Adherence to these ethics will result into a conducive campus environment for developing human being that have ethics values, discipline, harmony and appreciate good manners.

2. GENERAL STIPULATIONS

- 2.1 Students should wear and display their student cards when they are at the campus or when dealing with any office at the campus.
- 2.2 Students should wear covered shoes, not slippers or un-collared T-shirts while they are at the campus or when dealing with any office at the campus.
- 2.3 Students should practice dressing cleanly, neatly, decently and appropriately due to Malaysian culture or norms.
- 2.4 Students should avoid wearing indecently or expose their bodies or be conspicuous in public.
- 2.5 Students are not allowed to wear clothes or accessories which are contrary to Islamic law, eastern behavior or representing any particular organization or group.
- 2.6 Students are subjected to the conditions prescribed under the clothing rules lab or related regulations for the campus places or centers with separate rules.

3. STIPULATIONS FOR MALE STUDENTS' DRESSES AND APPEARANCE

3.1 Attending Teaching / Learning and Formal Sessions

- 3.1.1 Students should use dresses that cover Islamic (aurat), neat (*tuck-in*) long pants (trousers), shirts with ties or complete national dresses with black leather shoes and stockings.
- 3.1.2 Jeans are not allowed.
- 3.1.3 Students should wear covered shoes, not slippers or un-collared T-shirts.
- 3.1.4 Students should have short hair that does not touch shirt collars.
- 3.1.5 The dresses allowed on male students' heads are the black (songkok)s or any type of decent hats. However, sun-hats are not permitted in the USIM library complex.

3.2 At Campus Area

- 3.2.1 Students should put on dresses that cover Islamic (aurat), neat (*tuck-in*) long pants (trousers).
- 3.2.2 Students should wear covered shoes, not slippers or un-collared T-shirts.

- 3.2.3 Students should have short hair that does not touch shirt collars.
- 3.2.4 The dresses allowed on male students' heads are the black (songkok)s and any type of decent hats. However, sun-hats are not permitted in the USIM library complex.

3.3 **At Residential College Area**

- 3.3.1 Students should use dresses that cover Islamic (aurat), neat, clean and decent when they are outside their residential rooms.
- 3.3.2 Students should have short hair that does not touch shirt collars.
- 3.3.3 Students should follow the dress code when attending teaching / learning sessions, or formal sessions held at residential colleges areas.

3.4 **At Recreation and Sports Area**

- 3.4.1 Loose dresses which are compatible with prevailing recreational activities are acceptable.
- 3.4.2 Putting on *tight* pants that covers up to the knee is required when wearing shorts.
- 3.4.3 The provisional use of such dresses with T-shirts and *track* pants (*tuck-in*) is for the sake of neatness and comfort during sports.
- 3.4.4 Dresses should just look smart with short hair.
- 3.4.5 Application of appropriate shoes when participating in sports or recreational activities.
- 3.4.6 Pants and *tracks* worn should look just smart.
- 3.4.7 Pants and *tracks* with zips should be zipped up to the end of the zips.

4. **STIPULATIONS FOR FEMALE STUDENTS' DRESSES AND APPEARANCE**

4.1 **Attending Teaching / Learning and Formal Sessions**

- 4.1.1 Students should use dresses that cover Islamic (aurat), neat decent and tidy.
- 4.1.2 Students should not use tight clothes (which can display their physique), they should not be transparent either.
- 4.1.3 Students should wear shoes that cover toes, foot slope and heel.
- 4.1.4 Veils are not allowed.
- 4.1.5 Jeans are not allowed.
- 4.1.6 Application of cosmetics, accessories and perfume should be moderate.

4.2 **At Campus Area**

- 4.2.1 Students should use dresses that cover Islamic (aurat), neat decent and tidy.
- 4.2.2 Students should not use tight clothes (which can display their physique), they should not be transparent either.
- 4.2.3 Veils are not allowed.
- 4.2.4 Jeans are not allowed.
- 4.2.5 Application of cosmetics, accessories and perfume should be moderate.

4.3 **At Residential College Area**

- 4.3.1 Students should use dresses that cover Islamic (aurat), neat, clean and decent when they are outside their residential rooms.
- 4.3.2 Students should follow the dress code when attending teaching / learning sessions, or formal sessions held at residential colleges areas.

4.4 **At Recreation and Sports Area**

- 4.4.1 Loose dresses which are compatible with prevailing recreational activities are acceptable.
- 4.4.2 The application of scarf which is not be too loose but still covers the (aurat) and look just smart for the sake of neatness and comfort during sports.
- 4.4.3 The application short sleeves T-shirt must be accompanied by gloves (from the arm to the wrist).
- 4.4.4 The application appropriate shoes when participating in sports or recreational activities.
- 4.4.5 Pants and *tracks* with zips should be zipped up to the end of the zips for the sake of neatness during sports.
- 4.4.6 Pants and *tracks* worn should be loose, dark-colored and sweat absorbent.

5. **RULES ENFORCEMENT**

5.1 **Place of Effect**

5.1.1 Enforcement of regulations should be in the following places:

- i. teaching / learning and formal sessions locations (including the locations of activities or programs organized by USIM)
- ii. at the campus (including examination locations)
- iii. at residential colleges

5.2 **Enforcement Agent**

5.2.1 Academic Staff

Academic Staff is authorized to alert and prevent students who do not comply with the above rules from attending teaching and learning session or any other faculty activities.

5.2.2 Administrative Staff

Administrative Staff is authorized to alert and prevent students who do not comply with the above rules from entering sessions, dealing with or using any facility within the campus.

5.2.3 Security Staff

Security Staff is authorized to research, alert and prevent students who do not comply with regulations from entering or staying at the campus.

5.3 **Enforcement Methods**

5.3.1 First Time Breach of Rules:

The victim is warned verbally; the warning may be recorded between the victim and the enforcement agent.

5.3.2 Violation of rules for the second time and Beyond:

The victim is warned verbally; the warning may be recorded between the victim and the enforcement agent, also, it may be reported to the Security.

5.4 **Enforcement Provisions and Penalty**

5.4.1 The acts 27, Rules of Islamic Science University of Malaysia (Students Discipline, 2009) - Student Dress.

- i. The act 27 (1) provides that the Vice-Chancellor may issue any written resolution, as he deems necessary pertaining students dress at the campus.
- ii. The act 27 (2) provides that any student who fails to comply with any direction, commits a disciplinary offense.

5.4.2 The acts 29, Rules of Islamic Science University of Malaysia (Students Discipline, 2009) - Direct Disciplinary punishment by the Disciplinary Authority.

The act 29 (1) provides that the Disciplinary Authority by its discretion, in reconciliation with disciplinary proceedings under Part V, may impose disciplinary penalty or a fine not exceeding one hundred dollars and above on any student who commits a disciplinary offense under the Rule 27 frankly, or seen by the disciplinary authority.

5.4.3 The act 50, Rules of Islamic Science University of Malaysia (Students Discipline, 2009) - Disciplinary Punishment.

The act 50 provides that a student who commits a disciplinary offense under these acts and found guilty may be imposed to any one or any combination of two or more of the following appropriate sentences:

- i. Warning;
- ii. Penalty not exceeding two hundred ringgit;
- iii. Prohibition from any particular part or parts of the University for a specified period;
- iv. Suspension from being a student of the University for a specified period;
- v. Expulsion from the university.

5.5 **Enforcement and Amendment**

5.5.1 Students dress ethics are effective from the date it was signed up.

5.5.2 These rules are subjected to written amendment from time to time.

**Vice-Chancellor
Islamic Science University of Malaysia**

Dated: 03 Mac 2011